



2010-11 SCHOOL SUPPLY REIMBURSEMENT INVOICE

School Name: _____ Date: _____

Please complete this invoice and attach receipts for each item listed. Invoices submitted to Young Audiences will be paid within 10 business days of receipt. Funds will be deducted from your Run For The Arts account to cover supply reimbursements. All invoices for the 2010-2011 school year must be submitted prior to June 22, 2011.
A 5% processing fee will be added to all school supply invoices.

Description	Quantity	Cost per Item	Item Total Cost
1)			
2)			
3)			
4)			
5)			
6)			
7)			
8)			
9)			
10)			
(Use a 2 nd sheet if needed)		Invoice Total:	\$

Description of how purchase enhances the arts experience of students:

Make check payable to: _____

Mail check to: _____

Principal's Signature

Date

Return To:

Young Audiences · 1220 SW Morrison Street, Suite 900 · Portland, OR 97205
Fax: 503-225-0953 · Tel: 503-225-5900 ext. 231