



## Memo to Teachers

From: \_\_\_\_\_, Run for the Arts Coordinator

Re: Run for the Arts

We're off and running for the arts! You and your enthusiasm are essential for our school's success in this project. Thank you in advance for your time and energy.

**Students can collect donations online!:** Students need to register at [runforthearts.ya-or.org](http://runforthearts.ya-or.org) and share their link with friends and family. Any way that you can encourage them to do this is helpful.

Although the true reward of the Run for the Arts is all of the arts experiences our students receive, t-shirts and prizes are great motivators. Please remind your students that it takes 30 or more points to earn a Run for the Arts t-shirt. Scores are determined by the formula:  $(2 \times \# \text{ of paid sponsors}) + (\# \text{ of laps completed})$ . The students with the highest and second highest scores in our school will earn additional prizes. All participants with at least one paid sponsor and one lap run will earn Participation Awards.

### IMPORTANT DATES

Distribute Sponsor Sheets: \_\_\_\_\_ Pledge Period Begins: \_\_\_\_\_

#### 1<sup>st</sup> Deadline

End of the Pledge Period: \_\_\_\_\_  
(Students return Sponsor Sheets before the Run)

Our Run Date: \_\_\_\_\_

Alternate Rain Date: \_\_\_\_\_

Collection Period Begins: \_\_\_\_\_  
(Sponsor Sheets are returned to students after the Run so they can begin collection of funds.)

#### 2<sup>nd</sup> Deadline

End of Collection Period: \_\_\_\_\_

(Students return funds and Sponsor Sheets)

Please explain to your students how to participate in Run for the Arts and what they will receive (both prizes and arts programs). Students may not sponsor each other. Questions about the Run? Please contact me at \_\_\_\_\_ or Young Audiences at (503) 225-5900.

I look forward to working together to make our Run for the Arts a real success. Thank you!